



**Missouri Federation of Women's Democratic Clubs  
President's Hospitality Room  
Lanna Ultican, Hospitality Chair**

As in the past we are asking **ALL** clubs to donate food and/or money. If you wish to donate money instead of bringing food please send your donation by **May 1st, 2023** so we will have enough time to complete our menu and do the shopping. This is your convention so please don't hesitate to bring food you like or ask for us to purchase food you like in the hospitality room. Thank you.

We have assigned per congressional districts to work in the hospitality room during the times listed below. We will have any of the clubs present in your congressional district assist in the hospitality room. You are responsible to see that food is out, drinks are available, and that the tables are kept clean.

<u>Friday</u>	<u>Saturday</u>	
Setup- (4-6 p.m.)	5th/4th District	Closed until after the banquet
6-8 p.m.	6th/8th District	Reminder about your drink ticket.
8-Close	5th District/7th District	After Banquet- 5th District

\*\*\*\*\*

Name of Club/Person \_\_\_\_\_

Contact number President/Person \_\_\_\_\_

Check one (or both, if applicable)

\_\_\_\_ Our donation to the President's Hospitality Room is money in the amount of: \$ \_\_\_\_\_

\_\_\_\_ Our donation to the President's Hospitality Room is food/drink: \*please list food or drink \_\_\_\_\_

\*It is very important that you let us know what foods/drinks you are bringing so we can plan accordingly.

Please make checks payable to: **MFWD** . Please return the bottom portion of this form and send it with your check and/or list of food/drink contribution by **May 1st to: Lana Ultican, 1204 SW 18th Blue Springs, MO 64015; 816-210-0818, [lanna.ultican@sbcglobal.net](mailto:lanna.ultican@sbcglobal.net)**