



## Missouri Federation of Women's Democratic Clubs

### 2021 Convention

**Bylaws Amendment** (only one change per form, duplicate as needed)

**Deadline: April 16, 2021**

**Submit Forms to: Margaret Gladbach, MFWDC Bylaws Chair**  
**[margaretgladbach@gmail.com](mailto:margaretgladbach@gmail.com)**

#### ARTICLE XVII: AMMENDMENTS

- Section 1: These bylaws may be amended at any annual meeting of the Federation by a two-thirds (2/3) vote provided **written notice of the proposed amendments have been given to each member club and to each member of the executive board at least thirty (30) days prior to the date of the meeting at which action is taken.**
- Section 2: A bylaws committee may submit a revised set of bylaws as a substitute for the existing bylaws only by a majority vote at any annual meeting of the Federation or by a two-thirds (2/3) vote of the executive board.
- Section 3: Amendments become effective upon approval and the Federation shall promptly incorporate such amendments in its bylaws.

**Current bylaw reads:** None

**Proposed change:**

#### **Add Standing Rule 13**

Electronic Meetings.

- a. Electronic meetings may be called by the president or by the chair of a committee. If a regular meeting is changed to an e-meeting forma, members must receive notice by phone or text of this change of venue at least six (6) hours before the meeting convenes.
- b. Login information for electronic meeting shall be sent by email to every member of the Board at least 48 hours before each meeting and include the time and access information needed to connect to the meeting.
- c. Votes taken during any electronic or hybrid meeting shall be by roll call, polling, or by unanimous consent.
- d. If vote is taken by email, members must receive notice of vote at least 48 hours before voting ends or conformation of vote by phone or text.
- e. During any electronic or hybrid meeting, participants shall mute their microphones when not speaking.
- f. Each member is responsible for his or her connection to the electronic meeting: no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the meeting.

**Rationale: (use back if necessary)**

To establish standing rules and add standing rules on electronic meetings

**Submitted by:**

**Name: Karen Meador**

**Date: September 25, 2020**

**Member's Club: Cass County**

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**Form may be duplicated. Alteration strictly prohibited.**